



Court Reporting Services State of Illinois

ADMINISTRATIVE REGULATIONS ACKNOWLEDGMENT FORM

A copy of the most recent version of the *Administrative Regulations* can be found online at: www.illinoisofficialcourtreporters.com/documents

It is imperative that you become familiar with this document as it contains the requirements for your position as well as your employment guidelines and an explanation of your benefits. You may print a copy for your information or refer to the document online to ensure you are always looking at the most up to date regulations.

I, _____ (print name), have received a copy of the *Administrative Regulations*. I understand that it is my responsibility to read, comprehend, and comply with the policies, procedures and conditions contained therein.

Signature

Date

*Please sign and return to your Chief Judge's office as soon as possible.
Thank you!*