

**COURT REPORTING SERVICES
PHOTO IDENTIFICATION CARD REQUEST**

Print

Employee Name: _____ Circuit: _____

Sign **INSIDE** the box below in **BLACK** ink:

(Please do not run signature into the box lines)

Photo ID Required:

- Photo Enclosed (2" x 2" or larger) - photos will not be returned
- Digital Photo has been emailed to: Dustie.Spradlin@illinoiscomptroller.gov

Form should be completed and returned in ONE of the following ways:

Fax: (217) 557-0267

Email: Send scanned document with photo ID to email above.

Mail:

Court Reporting Services
325 West Adams Street, Room 307
Springfield, IL 62704